

## Let's Discuss Project Closeout NURAP Open Discussion

*Please join Department and ASRSP representatives in a discussion panel to share ideas on improving the closeout process by reviewing and improving the Department Closeout Checklist.*

The latest draft version of the Department Closeout Checklist was presented at NCURA FRA in March of this year, and it received great reviews. We'd like to present this version and have a constructive discussion with you to finalize the checklist.

Handouts will be provided to facilitate the discussion.



Chicago discussion group leads:

Kathy Mustea, Lauren Ellis,  
and Deb Cundiff

Evanston discussion group leads:

Elizabeth Rischall, Hillary Sparks,  
Deb Cundiff, and Kathy Mustea

Chicago:

Wednesday, May 24, 2017  
Baldwin Auditorium  
Lurie Building, 303 E. Superior Street  
Noon—1:00 PM



Evanston:

Thursday, May 11, 2017  
Chambers Hall/Ruan  
600 Foster St.  
Noon—1:00 PM

Northwestern University Research Administration Professionals  
<http://research.northwestern.edu/nurap> E-mail: [nurap@northwestern.edu](mailto:nurap@northwestern.edu)