

July 12, 2023

Dear Parents and Students,

Even though we still have an exciting few days ahead of us, we would like to take the time to thank you for participating in the Northwestern College Prep Program! We hope that your time so far at Northwestern has been a rewarding and transformative educational and cultural experience.

CONTACT INFORMATION:

- You may email via the cpp@northwestern email account.
- Departure Days: Students may depart after class on Friday, July 14, 2023 but must depart no later than noon on July 15, 2023. On departure days, if you are unable to reach someone through the On-Site Front of House phone number + 1 224-754-2788, please call the Residential Director, Kyler Hughes at +1 224-754-4060 or Nicki Charles at (919)428-0925.

CERTIFICATE OF COMPLETION

Upon completing this program, students will receive a certificate electronically. They may also use the Caesar platform to request a transcript from the course.

DEPARTURE INFORMATION

Students must be completely moved out of the dorm with their key turned in by Saturday, July 15th at 12pm.

Students are able to leave as early as they like after classes end on Friday. There will be staff in the dorm conducting check-out and collecting room keys from 3:00pm- 7:00 pm on Friday and 9 am-12 pm on Saturday. Students who depart outside of these times can turn in their key at the front desk at Allison Hall (upstairs from where dining is).

During the Mandatory floor meeting tonight, students must fill out a form indicating when they will be leaving to help us make sure that we have staff available to guide students through the checkout process should they be leaving outside the times listed above on Friday evening after 7:00pm and Saturday morning before 9 am.

Traveling from campus:

We are unable to accommodate students who depart after that time as we are preparing the residence hall for the incoming students who arrive the next day.

If you are traveling by plane, please plan to arrive at the airport at least an hour and a half before your flight departs.

Picking up your student:

If you are being picked up by car, please park in the parking lot across from the entrance to Willard Hall on 1865 Sherman Ave, Evanston IL 60201. If/When you are picking up your student, you must use the main entrance into the building. Students should not be leading you through any other doors as we need to know who is in the building at all times.

Here are a few more things we would like you to know about departure day:

- **Room Key:** Students will be required to leave their key. If their key is not left prior to departure or is lost, students will be billed a \$25 USD lost key charge. We cannot accept a returned key after August 3, 2023. You are not required to turn in your Wildcard as it will be deactivated.
- **Damages:** Please alert your RA to any damages that may have occurred in your room. We will do room inspections before students depart and you will be charged if any damage is found to your room.
- Please remember to charge your phone prior to departure in the event that you have an emergency or your flight changes and be sure to pack your phone charger and any medications in your carry-on bags.
- It is best if no packages are mailed or shipped to campus after June 26, 2023. If you ordered something or something was mailed to you after that date, we cannot guarantee delivery to students before departure day.

EVALUATIONS & STUDENT AMBASSADORS

Students will have completed the program survey on the last day of class. Completion of this evaluation will provide essential feedback and be a point of reference for future program planning.

Students will also be asked if you are interested in becoming a Student Ambassador for CPP. As an ambassador, you will share your experience with students at your school, answer questions about the program, and help potential candidates with the application process if needed.

Parents will receive their survey within a week after departure day.

GET READY SERIES

All recorded videos from the Get Ready Series are linked below for you to view at any time:

[NU Advising](#)

College Choice

[part 1](#)

[part 2](#)

[S.M.A.R.T. goals](#)

[Writing the College Essay](#)

SUMMER 2024

If you are interested in attending CPP in the summer of 2024, you may contact Dr. Nicki Charles directly at nicki.charles@northwestern.edu. We expect to have the 2024 courses on the website in the fall with applications opening in December. We encourage you to apply early as we expect the program to fill quickly. As a returning student, you may request to have your application fee waived when you apply.

The CPP office will be the primary contact after you depart from the program. The email address to reach us is cpp@northwestern.edu

Thank you again for participating in Northwestern College Prep Program! It has been an incredible summer and we are thrilled that you were able to enjoy our program.

Go Cats!

Kyler Hughes

Residential Director, Northwestern College Prep Program